

#### **Jobseeker Profile**

### <u>Looking for Job as (Job designation + Industry – multiple possible):</u>

- Finance Executive Accounting (Financial Services, Corporate Finance, Accounting)
- Marketing Coordinator (Marketing, Communications, Advertising)
- Event Coordinator (Events, Hospitality, Administration)
- Business Development Intern (Business Development, Sales, Marketing)
- Administrative Assistant (Administration, Office Management, Support Services)
- Analyst (Data Analysis, Business Intelligence, Market Research)
- Operations Coordinator (Operations, Logistics, Project Management)
- Product Manager (Product Management, Development, Strategy)
- Customer Service Manager (Customer Service, Client Relations, Support)
- Research Assistant (Research, Academia, Data Collection)

I am seeking a full-time position that leverages my extensive experience and skills. However, I am also open to internship opportunities if they offer interesting and challenging tasks. I am willing to work in similar fields and am adaptable to various roles where my skills can contribute effectively.

# <u>Looking for a Job in (City/Country – multiple possible):</u>

- Selangor (Malaysia)
- Kuala Lumpur (Malaysia)

### Education (Degree + (optional) University):

- Master of Science in Economics and Business Studies (University of Hagen, expected completion in February 2025)
- Bachelor of Science in Business Administration (University of Augsburg, 2022)
- High School Diploma (Max Planck School for Science and Technology, 2017)

#### Work Experience:

#### Working Student | Smart Host GmbH (April 2023 - October 2023)

 Managed advertising campaigns, prepared presentation materials, and reviewed contract documents.

### Working Student | BMW (July 2021 - December 2021)

• Conducted supply chain analysis, organized meetings, and maintained price lists.

#### Working Student | die Bayerische (June 2020 - June 2021)

 Reviewed and processed broker mandates, communicated with brokers, and supported daily operations.

#### Working Student | BOB's Rock and Bowl (August 2018 - August 2019)

• Assisted in supply chain strategy, organized events, and performed waiter duties.

# Employee | Hundemaxx (September 2017 - February 2018)

• Provided customer service and animal care.

# Skills:

- Budgeting and financial planning
- Campaign planning and execution
- Data analysis and reporting
- Event organization and coordination
- Strong organizational and communication skills
- Proficiency in modern design tools and Microsoft Office (Word, Excel, PowerPoint)

# Language Skills:

- **German** (Native)
- English (Fluent)

Latin (Advanced Latin Language Certificate)
Other Certificates:
N/A
Nationality:
German
Work Permit:

• Employment Visa needed

# What you think a potential employer should know about you:

I bring a diverse range of experiences from various industries, which has honed my skills in finance, marketing, and event management. My background includes hands-on experience with budgeting, campaign management, and supply chain analysis. I have a strong academic foundation in business and economics, supplemented by practical experience gained through internships and part-time roles. I am adaptable, proactive, and skilled at working under pressure. My international academic experience has also provided me with a global perspective and cultural adaptability. I am eager to contribute my skills and enthusiasm to a dynamic team and continue to grow professionally.